



CITY OF SAINT PAUL
Christopher B. Coleman, Mayor

375 Jackson Street, Suite 220
Saint Paul, Minnesota 55101-1024

Telephone: 651-266-8989
Facsimile: 651-266-9124
Web: www.stpaul.gov/dsi

Dear Resident and/or Neighborhood Organization:

The Department of Safety and Inspections (DSI) has received an application for a license for a business in your area. You are being notified because this request requires neighborhood notification.

Details regarding this matter are given on the reverse side of this letter. You will have 30 days from the date this notice was mailed to express any objections. The response deadline is given on the reverse side of this document. If you have any objections to the application as described on the reverse side, **please send your objection(s) (with your telephone number) in writing to:**

Legislative Hearing Officer
310 City Hall
15 West Kellogg Blvd.
Saint Paul, MN 55102

Or email to: LH-Licensing@ci.stpaul.mn.us

If objections are received, a hearing will be scheduled before a legislative hearing officer. If you have sent in an objection, you will receive notice of the time, place and date of the scheduled hearing. At that hearing, the Legislative Hearing Officer will take testimony from all interested persons. At the end of this hearing, the Legislative Hearing Officer will make a recommendation to the City Council as to whether the license request should be approved or be referred to an administrative law judge for further review. The City Council will have the final authority to grant or deny the license.

If you have any questions regarding this matter, please contact Kris Schweinler, DSI Inspector III, at 651-266-8989, or me at 651-266-9106.

Sincerely,

Jeff Fischbach
DSI Inspector III

LICENSE APPLICATION NOTIFICATION

License Number: 20170001014
Application for: Auto Body Repair/Painting Shop, and Auto Repair Garage. *NOTE: This is for a change in ownership of an existing licensed business.*
License at: 102 Acker St E
Licensee: St Paul Auto Body LLC, doing business as St Paul Auto Body
Charles Belcher, owner, 651-230-1145

Recommended License Conditions:

1. Vehicles associated with the licensee's business, shall not be parked or left standing in the areas designated as "travel-way" on the approved site plan dated, November 9, 2011. The travel-way includes a twenty-four (24) foot wide clear passage for vehicles and emergency access within the public right-of way, measured from the centerline of the public right of way.
2. No parking of vehicles in front of the customer entry door to the business (See approved site plan for location) to maintain emergency access to this entry.
3. No parking, standing or loading for vehicles are allowed in that area of Cortland Place, south of the north line of the 15 foot alley way south of lot 33 (See approved site plan for location) so that alley access to other properties is maintained, vehicles have room to turn around and space is available for emergency access to all adjacent properties.
4. Vehicles, associated with the licensee's business, shall not be parked in or shall not obstruct the drive-way access to neighboring property, located on the west side of the Cortland Place Right-of -Way.
5. No more than 12 vehicles, associated with this business, shall be parked in the location, designated on the approved plan as "102 E. Acker Parking Area". Vehicles, in this area, shall be arranged in a single row (not double stacked).
6. There shall be no exterior storage of vehicle parts, tires, oil or any other similar materials associated with the business. Trash and discarded vehicle parts will be stored in a covered dumpster. Licensee shall obtain a Hazardous Waste Generator License from Ramsey County Solid Waste Division and; shall abide by the provisions of that license with respect to the safe handling and disposal of waste oil, filters, tires, batteries, etc.
7. Vehicles associated with this business (e.g., customer, employee, and business) shall not be parked or stored on the street or alley. This includes cars which have been repaired and are awaiting pick-up by their owners.
8. All repair work must occur within an enclosed building. No repair of vehicles may occur on the exterior of the lot or in the public right-of-way.
9. Vehicle salvage, a principal activity of obtaining and dismantling motor vehicles to salvage and sell usable parts, is expressly not permitted.
10. Vehicle sales and/or the exhibiting of vehicles for-sale is not permitted.
11. Vehicles may not be parked longer than ten (10) days on the premises and/or in the approved parking area. It shall be the responsibility of the licensee to ensure than any vehicle not claimed by its owner is removed from the lot as permitted by law.
12. The business activities on the licensee premises shall operate in compliance with all federal, state, and local laws. Failure to remain in compliance will result in adverse action against the license.
13. The Auto Repair Garage license is issued as an accessory use to the principal Auto Body Repair/Painting Shop license activity.

Deadline for Response Date: Friday, April 28, 2017 at 4:30 p.m.

If you have any objections to the license application, you must respond in writing by Friday, April 28, 2017 to:

Legislative Hearing Officer
310 City Hall
15 West Kellogg Blvd.
Saint Paul, MN 55102

Or email to: LH-Licensing@ci.stpaul.mn.us

If you have any questions, please contact Kris Schweinler or Jeff Fischbach, DSI Inspector III, at 651-266-8989.
Notice Mailed: Friday, March 24, 2017



CITY OF SAINT PAUL
Christopher B. Coleman, Mayor

375 Jackson Street, Suite 220
St Paul, Minnesota 55101-1806

Telephone: 651-266-8989
Facsimile: 651-266-9040
Web: www.stpaul.gov/dsi

March 24, 2017

St Paul Auto Body
Attn: Charles Belcher
1414 Arcade St
St Paul MN 55106

RE: License Application for St Paul Auto Body LLC, doing business as St Paul Auto Body, ID #
20170001014, Located at 102 Acker St E / **Auto Body Repair/Painting Shop, Auto Repair Garage**

Dear Applicant:

Our review of your application for a license is in process. Notification has been sent to the community organization and neighbors for the area in which you intend to operate giving them until **Friday, April 28, 2017** to voice any objections to your license application. If no objections are received, your license could be issued (pending any requirements not completely met) approximately one week past the date given above.

If objections are received a hearing will be scheduled before a legislative hearing officer. You will receive notice of the time, place and date of the scheduled hearing from the Legislative Hearing Officer. At that hearing, the hearing officer will take testimony from all interested persons and will make a recommendation to the City Council as to whether the license(s) should be approved or be referred to an administrative law judge for further review. The City Council will have the final authority to grant or deny this license application.

Requirements including the following must be met prior to the issuance of your licenses:

- Sign and return one copy of the enclosed license condition affidavit acknowledging the conditions that will be placed on your license(s). A return envelope has been included for your convenience.
- Provide a valid taxpayer identification number for the business entity Saint Paul Auto Body LLC by completing the highlighted portion of the enclosed Nonpublic Data form and returning it to DSI.
- Contact Kris Schweinler, DSI Senior License Inspector, at 651-266-9110 to schedule the required on-site opening inspection to review the license conditions and existing conditions of the site.

If you have any questions, please contact Kris Schweinler, DSI Inspector III, at (651) 266-9110, or me at (651) 266-9106.

Sincerely,

Jeff Fischbach
DSI Inspector III

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Disclaimer: This letter is not an indication that your application will be granted. This letter is intended simply as notice of the ongoing process of your pending application.